

# Curriculum Vitae

## Shamela Fernando

---

### PERSONAL DETAILS

- Nam in Full : Weerahannadige Shamela Prashansa Fernando
- Date of Birth : 19<sup>th</sup> November 1987
- Civil status : Married
- Address : 96/12, Puranappu Raja Mawatha, Moratuwa.
- Mobile : 0770-534 555 / 0772-245414
- Email : shamelasameer@ymail.com

### OBJECTIVE:

To obtain a position to apply my skills for the purpose of improving the profitability of the company.

### EDUCATION

School attend : Our Lady of Victories Convent, Moratuwa.

#### GCE O/L examination in 2003

- |                                 |   |
|---------------------------------|---|
| • Religion                      | A |
| • Business & Accounting studies | A |
| • Sinhala                       | A |
| • English                       | A |
| • Western Music                 | B |
| • Mathematics                   | B |
| • Social studies & History      | B |
| • Science                       | C |

#### GCE A/L examination in 2006

Business Studies	C
Accounting Studies	C
English	C

## ABILITIES & ACHIEVEMENTS

- Was an active member of English Literary Association
- Was a member of the school Western Band
- Was a member of the school Senior Choir
- Participated & won many All Island Choir Competitions.

## PROFESSIONAL QUALIFICATIONS

- Followed AAT (Association of Accounting Technicians) Intermediate Level and did the examination in June 2009 and got the results as follows:
  - Business Communication    A
  - Information Technology    C
- Successfully completed the “Foundation course in Human Resource management” at Institute of Personal Management Sri Lanka from 04<sup>th</sup> July to 29<sup>th</sup> August 2009.
- Successfully completed The Diploma in Airline Fares & reservations Conducted by Mr. Deepal Perera at International Airline Ticketing Academy in May 2010
- Completed the AMADEUS foundation training program.

## WORK EXPERIENCE

- Worked as an Administrative & Marketing Officer at A.S and associates(From 10th November 2008 – 31st July 2010)
- Training gained from World Avenues (Pvt) Ltd. (2010- 2011)
- Travel Executive at Classic travel (pvt) Ltd from 5<sup>th</sup> October 2011 to 31<sup>st</sup> December 2016

REFEREES

**Mrs. Jacinta Patrick**  
Chartered Accountant  
S J M S Associates  
No-02, Castle Lane,  
Colombo -04  
Tel: 011 2580409

**Mr. Umesh Perera**  
Assistant Manager-Training  
Amadeus Lanka (Pvt) Ltd.  
Galadari Hotel  
64, Lotus Road, Colombo  
Tel : 011 2321194  
Mobile : 0777-305515

I Hereby certify that the above given particulars are true and accurate to the best of my knowledge.

Shamela Fernando

23<sup>rd</sup> Jan 2017