

Curriculum Vitae

Shamela Fernando

PERSONAL DETAILS

- Nam in Full : Weerahannadige Shamela Prashansa Fernando
- Date of Birth : 19th November 1987
- Civil status : Married
- Address : 96/12, Puranappu Raja Mawatha, Moratuwa.
- Mobile : 0770-534 555 / 0772-245414
- Email : shamelasameer@ymail.com

OBJECTIVE:

To obtain a position to apply my skills for the purpose of improving the profitability of the company.

EDUCATION

School attend : Our Lady of Victories Convent, Moratuwa.

GCE O/L examination in 2003

- | | |
|---------------------------------|---|
| • Religion | A |
| • Business & Accounting studies | A |
| • Sinhala | A |
| • English | A |
| • Western Music | B |
| • Mathematics | B |
| • Social studies & History | B |
| • Science | C |

GCE A/L examination in 2006

Business Studies	C
Accounting Studies	C
English	C

ABILITIES & ACHIEVEMENTS

- Was an active member of English Literary Association
- Was a member of the school Western Band
- Was a member of the school Senior Choir
- Participated & won many All Island Choir Competitions.

PROFESSIONAL QUALIFICATIONS

- Followed AAT (Association of Accounting Technicians) Intermediate Level and did the examination in June 2009 and got the results as follows:
 - Business Communication A
 - Information Technology C
- Successfully completed the “Foundation course in Human Resource management” at Institute of Personal Management Sri Lanka from 04th July to 29th August 2009.
- Successfully completed The Diploma in Airline Fares & reservations Conducted by Mr. Deepal Perera at International Airline Ticketing Academy in May 2010
- Completed the AMADEUS foundation training program.

WORK EXPERIENCE

- Worked as an Administrative & Marketing Officer at A.S and associates(From 10th November 2008 – 31st July 2010)
- Training gained from World Avenues (Pvt) Ltd. (2010- 2011)
- Travel Executive at Classic travel (pvt) Ltd from 5th October 2011 to 31st December 2016

REFEREES

Mrs. Jacinta Patrick

Chartered Accountant
S J M S Associates
No-02, Castle Lane,
Colombo -04
Tel: 011 2580409

Mr. Umesh Perera

Assistant Manager-Training
Amadeus Lanka (Pvt) Ltd.
Galadari Hotel
64, Lotus Road, Colombo
Tel : 011 2321194
Mobile : 0777-305515

I Hereby certify that the above given particulars are true and accurate to the best of my knowledge.

Shamela Fernando

23rd Jan 2017