



## **Internship Details**

<b>Internship</b>	MAS Intimates
<b>Graduation project</b>	Design Collection
<b>Other project(s)</b>	Kullu, for kullu shawl Mas Intimates

## **Work Experience Details**

### **Internships with Mas Intimates**

Victoria's secret Glamour

Victoria's Secret Pink

Currently working as a merchandiser at MAS Intimates from 2016- Present

My work involves :

Creating Bill Of Material (BOM), Liaising with factory, external suppliers & maintaining cordial relationships with existing suppliers.

Style management (ordering all products needed for a specific style)

Maintaining stocks & controlling flow of Raw Material

Preparing Purchase Orders

Giving Shipping instructions & following shipping

Internal Communication

Experience working with SAP system & MS Office

### **Development Merchandising:**

Fit Samples

QPR Samples

Customer Communications

Internal PLM system work

Worked as a merchandiser at Mas Intimates from 2012- 2014.

My work involved :

Creating Bill Of Material (BOM), Liaising with factory, external suppliers & maintaining cordial relationships with existing suppliers.

Style management (ordering all products needed for a specific style)

Maintaining stocks & controlling flow of Raw Material Experience

working with SAP system & MS Office

Worked as a buyer for International Watches at ODEL 2014-2016

My work involved:

Liaising with external suppliers, Store managers and internal departments.

Analyzing consumer buying patterns & predicting future trends.

Regularly reviewing performance indicators, such as sales & discount levels.

Reacting to changes in demand & logistics.

Liaising with other departments within the organization to ensure projects are completed.

Initiating promotional activities and ensuring that they are completed

Preparing reports & forecasting sales levels

**Evaluate & analyze sales to establish future fulfillment needs.**

**Getting feedback from customers**

**Ensure the spare part for Watches works smoothly**

**Keeping up with current market trends, assess their impact on future activities as well as continuously develop market knowledge.**

**Assure that quality standards are maintained.**

**Manage current inventory, place orders & ensure inventory is properly distributed.**

**Previously worked as the buyer for the Book section.**

## Co-curricular and extra-curricular activities

**Top 15 finalist in the Chokkolate Mother Daughter Fashion Show 2016.**

### **Achievements and awards**

Winner of All Island Speech in 1995, 1999  
Winner of All Island Drama  
All-Island Prize Winner of Effective Communication in 2002  
Winner of District for Prepared Speech  
School prize for Oratory in English  
School Prize for English Literature in 2006

### **Extra curricular activities**

Member of school Interact Club  
Member of School Choir  
Member of Literary Association  
Latin American & ballroom Dancing  
Member of Little Friends  
Worked backstage for Fall/Winter Wills India fashion week  
Worked backstage for Lakme Fashion Week  
Worked backstage for Tarun Tahiliani Bridal show

### **Strengths**

Confident, Hardworking, Team Player & outgoing.  
Excellent conversation skills.

## Contact Details

### Permanent address

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## References

1. Devinda Peries  
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Ratmalana, Sri Lanka.  
Tel- 0773 958 560
2. Mrs Shyamalee Tudawe  
Editor Hi Magazine  
No 8, Hunupitiya Cross  
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Tel- 0777 316931

**I do hereby certify that the above information is true and accurate to the best of my knowledge.**

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Sajini Hulugalle